

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT (Officers to complete this section prior to issuing to cabinet member)	
Title of report	Client contributions debt write-off (£5k to £50k)
Decision-maker	Cabinet Member for Health and Wellbeing
Earliest date when decision can be taken	10 February 2023
Key decision – Yes/No?	Yes
Date published on forward plan	1 July 2022
Date sent to cabinet member	2 February 2023
Recommendations	<ol style="list-style-type: none"> 1. That the cabinet member for health and wellbeing authorise the write-off of £99,343.88 of debt as set out in Appendix 1 of the report. 2. That the cabinet member for health and wellbeing advise on any further action they require on any write-offs not agreed within this report.

ORIGINATING AUTHOR'S DETAILS (Officers to complete this section prior to issuing to cabinet member)	
Lead officer	David Quirke-Thornton, Strategic Director for Children's and Adults' Services
Report author	Deborah Greenwood, Client Finance Team Manager (Debt), Adult Social Care Division
Contact Number	020 7525 0815

PART B

(Cabinet member to complete this section)

DECISION(S)

Agree with recommendations

REASONS FOR DECISION

As set out in the report

**ALTERNATIVE OPTIONS
CONSIDERED**

As set out in the report

REPRESENTATIONS RECEIVED

As set out in the report

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)



Signed.....

..... Dated.....14/02/2023.....

Cabinet Member for Health and Wellbeing

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7187.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.